

बिड दस्तावेज़ / Bid Document

बिड विवरण / Bid Details	
बिड बंद होने की तारीख/समय / Bid End Date/Time	03-06-2026 19:00:00
बिड खुलने की तारीख/समय / Bid Opening Date/Time	03-06-2026 19:30:00
बिड पेशकश वैधता (बंद होने की तारीख से) / Bid Offer Validity (From End Date)	180 (Days)
मंत्रालय/राज्य का नाम / Ministry/State Name	Ministry Of Finance
विभाग का नाम / Department Name	Department Of Financial Services
संगठन का नाम / Organisation Name	N/a
कार्यालय का नाम / Office Name	New Delhi
वस्तु श्रेणी / Item Category	Custom Bid for Services - As per tender document
समान श्रेणी / Similar Category	Hiring of Consultants - Milestone/Deliverable Based
अनुबंध अवधि / Contract Period	1 Year(s)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) / Minimum Average Annual Turnover of the bidder (For 3 Years)	50 Lakh (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है / Past Experience of Similar Services required	Yes
वर्षों के अनुभव एवं टर्नओवर से एमएसई को छूट प्राप्त है / MSE Relaxation for Years Of Experience and Turnover	Yes Partial Experience - 8 year (s) Turn over value - 40 (in lakhs)
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Relaxation for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़ / Document required from seller	Experience Criteria, Bidder Turnover, Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन् है / Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)

बिड विवरण/Bid Details	
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	1
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	3
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
अनुमानित निविदा मूल्य (सभी करों सहित) भारतीय रुपये में / Estimated Bid Value in INR (Inclusive of all taxes)	1770000
Payment Timelines	Payments shall be made to the Seller within 45 days of issue of service delivery acceptance certificate (SDAC) and on-line submission of bills (This is in supersession of 10 days time as provided in clause 12 of GeM GTC)
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation

ईएमडी विवरण/EMD Detail

आवश्यकता/Required	No
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ईपीबीजी विवरण /ePBG Detail

आवश्यकता/Required	No
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बोली विभाजन लागू नहीं किया गया/Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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ट्रेड्स भुगतान संबंधी विवरण/TReDS Payment Details

This Bid provides for Trade Receivables Discounting System (TReDS) as Preferred mode of payment. For MSME sellers, payments may be processed through a TReDS exchange in which the Buyer is

registered, subject to applicable policy and regulatory guidelines. Accordingly, sellers intending to avail payment through TReDS are required to be registered with at least one TReDS exchange in which the buyer is registered.

1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
2. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover, shall upload the supporting documents to prove his eligibility for Relaxation.
3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
4. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
5. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -
 1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
 2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
 3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Scope of Work:[1778675577.pdf](#)

Payment Terms:[1778675582.pdf](#)

GEM Availability Report (GAR):[1778675620.pdf](#)

Undertaking of Competent Authority is mandatory to create Custom Bid for Services. Please download standard format document and upload:[1778675664.pdf](#)

This Bid is based on Quality & Cost Based Selection (QCBS) . The technical qualification parameters are :-

Parameter Name	Max Marks	Cutoff Marks	Qualification Methodology Document
As per tender document	100	70	View File

Total Minimum Qualifying Marks for Technical Score: 70

QCBS Weightage(Technical:Financial):30:70

Designation of CA : Managing Director

Office of CA : Managing Director

CA approval document link : [View file](#)

Custom Bid For Services - As Per Tender Document (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Description /Nomenclature of Service Proposed for procurement using custom bid functionality	As per tender document
Regulatory/ Statutory Compliance of Service	YES
Compliance of Service to SOW, STC, SLA etc	YES
एडऑन /Addon(s)	

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	Quantity	अतिरिक्त आवश्यकता /Additional Requirement
1	Sanjay Mangtani	110023,5th Floor, Office Block 2, Plate A & B, NBCC Tower, East Kidwai Nagar,New Delhi-110023	Project / Lumpsum Based	N/A

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE 25% : The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, the contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration.

For lumpsum-based service contracts, the buyer may increase the scope of work and contract value up to 25 percent with the consent of the service provider

अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid. All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM. If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and
- All operative provisions of the erstwhile Labour Laws until their complete substitution.

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---



India Infrastructure Finance Company Limited (IIFCL)

इण्डिया इन्फ्रास्ट्रक्चर फ़ाईनैन्स कम्पनी लिमिटेड

(A Govt. of India Enterprise)

*(registered with RBI w.e.f 9th September 2013 vide Certificate of Registration no.
DNBS.ND. No.1222/Regn. New/04 17 004/2013 – 14)*

Regd. Office: 5thFloor, Office Block – 2, Plate A&B, NBCC Tower, East Kidwai Nagar, New
Delhi-110023 **Phone:** +91-11-24662777
E-mail: information@iifcl.in

Website: www.iifcl.in

CIN: U67190DL2006GO1144520

RFP No.: IIFCL/F&A/2026-27/01 Dated: 13/05/2026

**NOTICE INVITING BIDS FOR ENGAGEMENT OF PROFESSIONALS FOR PROVISION OF
CONSULTING SERVICES IN DIRECT TAXATION AND INDIRECT TAXATION**

FOR THE PERIOD
1st July 2026– 30th June 2027

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BACKGROUND ON INDIA INFRASTRUCTURE FINANCE COMPANY LIMITED

1. India Infrastructure Finance Company Limited (IIFCL) is a wholly owned Government company, established under the Companies Act, 1956 having its Registered Office at 5thFloor, Office Block – 2, Plate A&B, NBCC Tower, East Kidwai Nagar, New Delhi-110023, India.
2. IIFCL was set up by the Government of India in 2006 with the main objective of channelizing long-term finance to viable infrastructure projects. The sectors eligible for financial assistance from IIFCL are provided in the Harmonized list of infrastructure sub-sectors as updated from time to time by the Department of Economic Affairs, Ministry of Finance. These include Transportation and Logistics, Energy, Water & Sanitation, Communication, Social & Commercial Infrastructure.
3. IIFCL has been registered as a Non-Banking Financial Institution-Non-Deposit-Infrastructure Finance Company (NBFC-ND-IFC) with (RBI) since 9th September 2013.
4. The authorized and paid-up capital of the company as on 31st period 2025 stood at ₹10,000 Crore and ₹9,999.92 Crore, respectively

The summary of financial details of IIFCL are as under:

(₹ in Lakhs)	
Particulars	31st March, 2025
Total Revenue	6,74,424.93
Profit before Tax	2,77,552.92
Profit After Tax	2,16,477.44
Interim Dividend	NIL

INSTRUCTIONS TO BIDDERS

1. IIFCL intends to engage a consultant for professional services in corporate taxation (Direct and Indirect) on retainer basis. The invitation is issued to invite bids from eligible firms and shortlist firms. This document is neither a recommendation, nor offer or invitation to enter into contract or an agreement or any other arrangement in respect of services.
2. Online bids are invited on GeM Portal. **Further, upon selection all the Annexures of this document, duly signed and uploaded on GeM shall require to be submitted in original to IIFCL.**
3. The shortlisting of firm will be done via Quality & Cost Based Selection (QCBS).
4. The bidder shall be responsible for all costs associated with the preparation and submission of proposal, if any, regardless of the conduct or outcome of the bidding process.
5. In case of any dispute, whatsoever in connection with invitation, the decision of IIFCL shall be final.
6. The proposal submitted by bidder shall be valid for a period of 180 days from the opening date of bid. In exceptional circumstances, prior to the expiry of the original bid, IIFCL may require the bidder to extend to period of validity for a specified additional period.
7. The invitation/bid is non-transferable. All communications pursuant to its terms are confidential and are not to be disclosed to any person other than addressee without prior consent of IIFCL.
8. IIFCL will not entertain any communication initiated by bidders and received after the last date of submissions. However, IIFCL may, in its absolute discretion, seek additional information or material or evidence from any bidder after the last date and all such information and material provided must be taken to form part of bidder's response. Any additional information or material evidence so requested would be required to be submitted via GeM Portal only within defined timelines.
9. The scope of work shall be as defined in this bidding document.
10. At any time prior to the deadline for submission of bids, IIFCL may, for any reason, whether on its own requirement or in response to a clarification requested by prospective bidders, modify the bidding document by issuing corrigendum.

11. A bidder shall submit only one bid for entire scope of work. Assigning part of work/tie up arrangement for providing professional services indicated in this notice is not allowed. Financials are to be quoted separately in the format provided in this bid document and in line with the guidelines of GeM portal.
12. The bidder shall quote prices only as per the prescribed format. In the price bid, the bidder shall quote both in words and figures. The prices quoted by the bidder shall remain fixed and quote should be per annum (Inclusive of all applicable taxes).
13. Sub-contracting is not allowed.
14. IIFCL reserves the right to terminate / cancel this RFP without assigning any reasons.

SCOPE OF WORK- Direct Tax

1. Advising on maintenance of records and required documentation for proper compliance under the Income Tax Statute.
2. Timely submission, filing of TDS returns and revision of returns, if required.
3. Computation of tax deduction at source (TDS) from salary, allowances, perquisites and other benefits of employees.
4. Advise applicability of relevant provisions of Income Tax Act, 1961 regarding Tax Deduction at Source on all the payments made by IIFCL within a time bound manner.
5. All the compliances pertaining to the period starting from the date of appointment or for any previous year, including filing/revision of Income Tax Return and TDS Return.
6. Verification of Form-16 & Tax Sheet of employees of IIFCL on random basis, as provided by IIFCL.
7. Quarterly TDS reconciliation from books of account.
8. Estimation of payment of Advance Income Tax & related issues, compliance relating to deduction of tax at source and preparation of returns thereto, examining the tax implications of referred transactions & related issues.
9. Scrutiny of the draft financial statements, prior to their finalization, to examine the tax implications of different transactions for the purpose of making tax provision (Income Tax as well as Deferred Tax) or otherwise.
10. Preparation and filing of Corporate Income Tax Returns as per Income Tax Act, 1961, adhering to various compliances and disclosures, as may be necessary.
11. Assisting in all proceedings and compliance in the field of Transfer Pricing, doing Transfer pricing (TP) documentation study report, TP certification, TP assessment u/s 92CA (3), if applicable.
12. Assisting in proceedings u/s 143(1) of the Income Tax Act, 1961 towards processing of return of income.
13. Assisting in scrutiny assessment u/s 143(3) in the area of drafting of replies, scrutinizing the details from tax point of view and appearing for hearings as may be required and suggesting whether any appeal needs to be filed against order passed u/s 143(3) of the Act.

14. Assisting in proceedings pertaining to grant of refund of Income Tax and other proceedings in relation thereto.
15. Interaction and representation, if and when necessary to Commissioner of Income Tax (CIT), Chief Commissioner of Income Tax (CCIT), Central Board of Direct Taxes (CBDT), ITAT, directly &/or through various chambers on significant issues requesting executive clarification or intervention on legislative amendments to avoid protracted litigation.
16. Handling of all other direct tax matters, proceedings and consultations including, inter alia, appeals before CIT(Appeals), ITAT, reference, revision, rectification, reassessment, appeal effect, audit objections etc.
17. Examining referred changes in Finance Bill with reference to the operations of IIFCL and giving advice.
18. Giving written opinion or assisting in obtaining Counsel's opinion, briefing and assisting the Senior Counsel, if any, engaged.
19. Assisting in all proceedings before High Court/ Supreme Court.
20. Assisting IIFCL in tax planning, assessing its tax positions and advising on various economically efficient options available as and when required including advance tax planning.
21. Updating IIFCL about all day to day changes in relevant taxation laws and suggesting measures for effective adaptation of changes, wherever required and advising on accounting issues relating to direct tax matters including disclosure in notes to accounts and other relevant Financial Statements.
22. Any other related work, not specifically covered above and required to be undertaken for completion of activities as envisaged above.

SCOPE OF WORK- Indirect Tax

1. Settling replies to Show Cause Notices.
2. Review and filing of periodic GST returns or any other Indirect Tax Return.
3. Settling replies to spot memos, queries & audit objections raised by the Department and rendering strategic support thereto.
4. Guidance/Opinion as and when sought on procedural and legal matters in relation to Indirect Tax matters within a time bound manner.
5. Examining referred changes in Finance Bill/Budget with reference to the operations of IIFCL and giving advice.
6. Advising on maintenance of records and required documentation for proper compliance under the Goods and Service tax (GST) statute.
7. Providing guidance in maintenance of Indirect Tax MIS.
8. All the compliances pertaining to the period starting from the date of appointment or any other previous period, including filing of Tax Return.
9. Handling of all other Indirect Tax matters, proceedings and consultations including, inter alia, pending matters, refund proceedings, & litigations of earlier years.
10. Interaction and representation, if and when necessary to Central Board of Indirect Tax & Customs (CBIC), directly and/or through various chambers on significant issues requesting executive clarification or intervention on legislative amendments to avoid protracted litigation.
11. Giving written opinion or assisting in obtaining Counsel's opinion, briefing and assisting the Senior Counsel, if any, engaged.
12. Assisting in review and vetting of various contracts from the point of view of Indirect Tax.
13. Assisting in all proceedings before High Court/ Supreme Court.
14. Assisting in all proceedings and compliance in the field of allied Indirect Tax Laws giving consultation in respect of the said allied laws.
15. Audits, Certifications, Valuation for the purposes of taxation.
16. Any other related work, not specifically covered above and required to be undertaken for completion of activities as envisaged above.

ELIGIBILITY CRITERIA & BID EVALUATION

I. TECHNICAL BID EVALUATION:

The bidder in order to be eligible for bidding needs to fulfill all the following criteria. The format for Technical bid can be found in *Annexure I*. The Technical Capability of the bidders would be evaluated based on the criteria and weightage as given below:

Sl No	Eligibility Criteria	Max Score	Documentation
1	Bidder should be a reputed Chartered Accountancy firm registered with ICAI with a minimum experience of 10 years and having corporate office and/or at least one branch office in Delhi NCR. For MSME Bidders, the minimum experience should be 8 years with all other criteria remaining unchanged. Minimum marks for 10 years' experience will be 5. For each additional full year of experience, 1 additional mark will be awarded subject to maximum of 10 marks.	10	Copy of certification of registration of Firms by ICAI and other respective governing law (LLP Act, 2008, Partnership Act, 1932)

2	Minimum 4 partners having at least 5 years' experience each in Corporate Taxation (Direct & Indirect). Minimum marks for the criteria will be 7. For each additional Partner with the experience of at least 5 years beyond 4, 1 additional mark will be awarded subject to maximum of 15 marks.	15	Resume of Partners, Qualified Chartered Accountants, Advocates giving brief detail of relevant experience with membership number and other documentary evidence establishing the fulfilment of criteria including details of cases in ITAT/ AAR and others.
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3	Minimum 4 chartered accountants (other than partners) or advocates having at least 3 years' experience in Corporate Taxation. Minimum marks for the criteria will be 7. For each additional paid qualified chartered accountant/ advocate beyond 4, 1 additional mark will be awarded subject to maximum of 15 marks.	15	The bidder shall submit a signed and stamped declaration on the organization's letterhead, certified by the authorized partner.
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4	Existing partners/ Paid professionals having experience of handling atleast 5 decided cases of ITAT/ AAR/CIT(Appeals)/ CESTAT and above in last four years. Minimum marks for this criteria is 7 and for each additional case handled in last four years, 1 additional marks will be awarded subject to maximum of 15 marks.	15	Proof of execution of services/ other credentials (eg appointment letter, certificate of completion indicating services provided etc.) and audited profit and loss statement of client.
5	The Bidder should have undertaken similar assignments of at least two Maharatna / Navratna / Miniratna PSU/ Scheduled Commercial Bank/listed FI/NBFC/Public Limited Company having annual revenue of more than ₹1000 crore, for a continuous period of at	10	

	least one year in the last 4 years on retainership basis. Minimum marks for the criteria will be 5. For each additional similar assignment handled for a continuous period of at least 1 year during last 4 years, additional 1 mark will be awarded subject to maximum of 10 marks. <i>*Corporate Taxation(Direct & Indirect Taxation) assignments at NBFC-IFCs and Public Financial Institutions will be given additional weightage.</i>		Proof of execution of services/ other credentials (eg appointment letter, certificate of completion indicating services provided etc.). and Audited profit and loss statement of client (To establish annual revenue figure).
6	The bidder should have an average annual gross receipts / turnover of fifty lacs during last 4 (four) completed financial years. For MSME Bidders, an average annual gross receipts/ turnover should be of rupees forty lacs during last 4 complete financial years (FY 2021-22, 2022-23, 2023-24, 2024-25). Minimum marks for the criteria will be 5. For each additional full fifty lac turnover, additional 1 mark will be awarded subject to maximum of	10	Audited Financials to ascertain average annual gross receipts/ turnover

	10 marks.		
7	The bidder should have experience in SAP and its related modules in atleast one company. Minimum marks would be 6. For each additional experience one mark would be awarded subject to a maximum of 10 marks. .	10	Undertaking in <i>annexure III</i> (<i>Bidder is required to provide details on the SAP modules in which the bidder has experience</i>).

8	A dedicated team each for Direct and Indirect Taxation comprising of a Partner, a Chartered Accountant and two Articled Assistant, meeting the relevant experience mentioned in this document should be provided to IIFCL. IIFCL would assign appropriate marks based on evaluation of their resume. <i>Note: the dedicated team allotted to IIFCL should meet the relevant criteria mentioned in this document. Any change in the team would be discouraged, if however due to unavoidable circumstances a change is necessary, such team members should meet the relevant eligibility criteria and should be done with the prior consent of IIFCL.</i>	15	Resume of Partner and Chartered Accountant
TOTAL		100	

The bidder scoring at least 70 marks (in Technical Criteria) will be selected as the Technically Qualified Bidder.

The team members must have relevant experience in Indian Tax advisory as stated below:

Sl. No	Level of Assignment	Relevant experience of Partner/Employee Chartered Accountant
1	Representation before ITAT	5 years or more
2	Representing before CIT(Appeals)	10 years or more
3	Representing before CESTAT	5 years or more
4	Attending hearings for regular assessments and all regular activities covered under scope of work	3 years of more

Out of the assignments mentioned in Sl. No. 1,2 and 3 above, at least one senior member meeting the above relevant experience should be assigned to IIFCL on work basis. For the Sl. No. 4, at least two members meeting above mentioned experience should be assigned to IIFCL on work basis.

II. FINANCIAL BID EVALUATION

The financial bids of technically qualified bidders only will be opened and evaluated. The format for Financial Bid can be found in *Annexure II*.

FINAL EVALUATION (TECHNO-COMMERCIAL)

The final selection of the successful bidder from the technically qualified bidders will be done by considering the technical bid and financial bid by using the following criteria and weightage: -

Criteria	Weightage
Financial	30%
Technical	70%
Total	100

Financial Score (Fs)= (Minimum Quoted Price / Quoted price by bidder)

Technical Score (Ts) = As per table mentioned above.

Final Score = $((0.7) \times Ts) + ((0.3) \times Fs)$

Commercial Evaluation Methodology –

i. Technical score of the qualifying bidders would be calculated based on the following formula:

Technical Score = $(\text{Bidder's Technical Score} / \text{Highest Technical Score}) \times 70$

ii. Commercial scores will be as follows:

Commercial Score = $(\text{Lowest Price Bid} / \text{Bidder's Price Bid}) \times 30$

*All prices quoted should be inclusive of applicable taxes and duties

iii. The total score would be calculated as follows: -

Total score = Technical score + Commercial score

NOTES

1. IIFCL reserves all rights to accept or reject any or all bids without assigning any reason thereof.
2. The Financial Bids of only the technically qualified bidders shall be opened.
3. If there is a discrepancy between words and figures, the amount written in words shall prevail.

III OTHER REQUIREMENTS

1. The bidder should not have been black listed/ debarred/ disqualified by any regulatory/ statutory body or Government entity or any International/ National agency for corrupt or fraudulent practices in last 5 years.
2. The bidder should not have an adverse litigation history.
3. IIFCL reserves the right to terminate / cancel this RFP without assigning any reasons.

TENURE OF APPOINTMENT AND OTHER TERMS AND CONDITIONS

1. The duration of the Contract shall be one year from the Effective Date, unless terminated by IIFCL by giving one-month notice without prejudice to the rights and obligations of the parties up to date of notice of termination by IIFCL.
2. The agreed remuneration shall be effective for the period from 1st July, 2026 to 30th June, 2027. The fixed fees for preceding quarter shall become due in four equal quarterly instalments on 1st April, 1st July, 1st October & 1st January of the respective year. In case, IIFCL decides to renew the tenure of services at its sole discretion, such renewal would be for a period not exceeding 1 year in a total tenure not exceeding three (3) years on the same terms and conditions as stipulated at the time of initial appointment
3. The work order can be terminated by the IIFCL if it is felt that the work carried by the selected bidder is not satisfactory. The selected bidder shall not be entitled for any compensation on account of such force closure/termination of contract.
4. In case of breach of any terms and conditions as mentioned above, IIFCL shall have the right to cancel the work order without assigning any reason thereof and nothing will be payable by IIFCL in that event the security deposit shall also stands forfeited.
5. The engagement may be terminated by either side at the end of any financial year by giving 1-month notice in writing.
6. **Execution of assignment:** For execution of complete scope of work, the tax consultant will establish a team of qualified professionals as per the requirement of IIFCL. The Tax consultant is solely and exclusively responsible for all the acts of its team members. The deputed professionals shall visit IIFCL on work basis/regular intervals for completion of all the assigned work, getting clarifications/ documents and also for rendering of advisory services as and when required by IIFCL.
7. **Terms of payment:** On quarterly basis after successful rendering of services for each quarter.
8. **Confidentiality:** Tax Consultant shall during the tenure of the Contract and at any time thereafter keep all information relating to the work in full confidence and shall not, unless so authorized in writing by IIFCL, divulge or grant access to any information about the work or its results and shall prevent anyone becoming acquainted with either through Tax consultant or its personnel or agents.
9. **Conflict of Interest:** The Consultant or any of its affiliate that has a business or commercial relationship with such a member(s) of IIFCL's staff who is directly involved in any part of the project shall not be awarded contract, unless the Contract stemming from the relationship is resolved in a manner acceptable to IIFCL throughout the selection process and the execution of the contract.

10. **Integrity Pact:** The Bidder has to sign the integrity pact (annexure IV) mandatorily and has to submit along with the bid documents. Non-receipt of signed Integrity Pact shall lead to disqualification.
11. **Indemnity:** The selected Bidder shall indemnify IIFCL, and shall always keep indemnified and hold IIFCL, its employees, personnel, officers, directors, (hereinafter collectively referred to as "Personnel") harmless from and against any and all losses, liabilities, claims, actions, costs and expenses (including attorneys' fees) relating to, resulting directly or indirectly from or in any way arising out of any claim, suit or proceeding brought against IIFCL as a result of:
- IIFCL's authorized/ bona fide use of the Deliverables and /or the Services provided by the selected Bidder under this Tender; and/or
 - an act or omission of the selected Bidder and/or its employees, in performance of the obligations under this Tender; and/or
 - claims made by employees who are deployed by the selected Bidder, against IIFCL; and/or
 - claims arising out of employment, non-payment of remuneration and non- provision of statutory benefits by the selected Bidder to its employees; and/or
 - breach of any of the term of this tender or breach of any representation or false representation or inaccurate statement or assurance or covenant or warranty of the selected Bidder under this tender; and/or
 - any or all Deliverables or Services infringing any patent, trademarks, copyrights or such other Intellectual Property Rights; and/or
 - breach of confidentiality obligations of the selected Bidder contained in this tender; and/or
 - Negligence or gross misconduct attributable to the selected Bidder or its employees.

Note: Indemnity would cover damages, loss or liabilities suffered by IIFCL arising out of claims made by customer and / or regulatory authorities for reasons attributable to breach of obligations under this tender and subsequent agreement by the selected Bidder.

12. **Information Provided:** The tender document contains statement derived from information that is believed to be relevant at the date but does not purport to provide all the information that may be necessary or desirable to enable an intending contracting party to determine whether or not to enter into a contract or arrangement with IIFCL. Neither IIFCL nor any of its employees, agents, contractors, or advisers gives any representation or warranty, express or implied, as to the accuracy or completeness of any information or statement given or made in this document. Neither IIFCL, nor any of its employees, agents, contractors or advisers has carried out or will carry out an independent audit or verification exercise in relation to the contents of any part of the document.
13. **Costs to be borne by Bidders:** All costs and expenses incurred by the bidders in any way associated with the development, preparation and submission of responses including but not limited to; the attendance at meetings, discussions, demonstrations, etc. and providing any additional information required by IIFCL will be borne entirely

and exclusively by the Respondent.

14. **No Legal Relationship:** No binding commercial relationship will exist between any of the bidders and IIFCL until execution of a contractual agreement.
15. **Bidder Obligation to Inform Itself:** The Bidder must conduct its own investigation and analysis regarding any information contained in the Tender document and the meaning and impact of that information.
16. **Evaluation of Offers:** Each Bidder acknowledges and accepts that IIFCL may in its absolute discretion apply selection criteria specified in the document for evaluation of proposals for short listing / selecting the eligible Entity. The Tender document will not form part of any contract or arrangement, which may result from the issue of this document or any investigation or review, carried out by a Bidder.
17. **Acceptance of Terms:** A Bidder will, by responding to IIFCL for tender invitation, be deemed to have accepted the terms of this Tender.
18. **Communication by Bidders:** All communications shall be through GeM portal only.
19. **Notification:** IIFCL will notify the selected Bidder about their selection. IIFCL is not obliged to provide any reasons for any non-acceptance or rejection of Bidders.
20. **Applicable Laws:** The Contract shall be interpreted in accordance with the laws prevalent in India. Compliance with all applicable laws: The selected bidder shall undertake to observe, adhere to, abide by, comply with and notify IIFCL about all laws in force or as are or as made applicable in future, pertaining to or applicable to them, their business, their employees or their obligations towards them and all purposes of this Tender and shall indemnify, keep indemnified, hold harmless, defend and protect IIFCL and its employees/ officers/ staff/ personnel/ representatives/agents from any failure or omission on its part to do so and against all claims or demands of liability and all consequences that may occur or arise for any default or failure on its part to conform or comply with the above and all other statutory obligations arising therefrom.
21. **Force Majeure:** If the performance as specified in this order is prevented, restricted, delayed or interfered by reason of fire, explosion, cyclone, floods, war, revolution, acts of public enemies, blockage or embargo, any law, order, proclamation, ordinance, demand or requirements of any Government or authority or representative of any such Government including restrict trade practices or regulations, strikes, shutdowns or labour disputes which are not instigated for the purpose of avoiding obligations herein, or any other circumstances beyond the control of the party affected, then notwithstanding anything here before contained, the party affected shall be excused from its performance to the extent such performance relates to prevention, restriction, delay or interference and provided the party so affected uses its best efforts to remove

such cause of non-performance and when removed the party shall continue performance with utmost dispatch. If a Force Majeure situation arises, the bidder firm shall promptly notify IIFCL in writing of such condition, the cause thereof and the change that is necessitated due to the conditions. Until and unless otherwise directed by IIFCL in writing, the selected bidder shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

- 22. Resolution of Disputes:** It will be IIFCL's and the applicant's endeavor to resolve amicably any disputes or differences that may arise between IIFCL and the selected bidder from misconstruing the meaning and operation of the Tender and the breach that may result. In case of dispute or difference arising between IIFCL and the selected bidder relating to any matter arising out of or connected with this Tender, such disputes or differences shall be settled in accordance with the Arbitration and Conciliation Act, 1996, as amended. The Arbitrators shall be chosen by mutual discussion between IIFCL and the selected Bidder or in case of disagreement each party may appoint an arbitrator and such arbitrators may appoint a presiding arbitrator before entering on the reference. The decision of the arbitral tribunal shall be final. The selected bidder shall continue work under the Contract during the arbitration proceedings unless otherwise directed in writing by IIFCL or unless the matter is such that the work cannot possibly be continued until the decision of the Arbitrator, as the case may be, is obtained. Arbitration proceedings shall be held at New Delhi, India, and the language of the arbitration proceedings and that of all documents and communications between the parties shall be English.

Notwithstanding anything contained above, in case of dispute, claim & legal action arising out of the contract, the parties shall be subject to the jurisdiction of courts at New Delhi, India only. Any notice given by one party to the other pursuant to this Contract shall be sent to the other party in writing and confirmed in writing to the other party's specified address. The same has to be acknowledged by the receiver in writing. A notice shall be effective when delivered or on the notice's effective date, whichever is later.

- 23. Limitations of Liability and Applicant's responsibility:** IIFCL shall not be liable to any applicant or any third party for any costs, expenses, losses, damages or claims (including without limitation loss of profit, business or opportunity) arising out of or in connection with the preparation, submission, clarification, evaluation or rejection of this RFP or any subsequent process related thereto. IIFCL reserves the right to amend, modify, cancel or withdraw this RFP, wholly or partially, at any stage without assigning any reason and without incurring any liability whatsoever.

The applicant shall be solely responsible and liable for any loss, damage, cost or expense suffered or incurred by IIFCL arising out of or in connection with any misrepresentation, false statement, suppression of facts, breach of the terms of this RFP, or any act or omission of the Applicant during the RFP process.

24. No tender fee or Earnest Money Deposit /Security Deposit / Bid Security / Performance Security / Guarantee etc. is to be submitted by any bidder.
25. All the communication shall be through GeM portal only and all the information pertaining to the tender shall be available on IIFCL's website and/or GeM portal.
26. Successful bidder has to comply with IIFCL's KYC-AML policy and has to submit all documents (as required) during onboarding process.
27. Bidder is required to certify that it will adhere to the Policy for Prevention of fraud in IIFCL and not indulge or allow anybody else working in our organization to indulge in fraudulent activities and would immediately apprise IIFCL of the fraud/ suspected fraud as soon as it comes to its notice.
28. Bidder to mandatorily sign and stamp all pages of the tender document.
29. Any tampering or non-submission of signed and stamped integrity pact shall lead to disqualification.

REJECTION OF BIDS

Bids received are liable to be rejected if any one or all of the following conditions are fulfilled:

- Bids are received after the expiry of due date of submission.
- Bids are conditional.
- Bids are not authorized by the authorized signatory of the Firm/LLP.
- Bids are incomplete including non-furnishing or incomplete furnishing of required documents.
- Bids are accompanied with canvassing/lobbying/ influence.
- It is informed that cooling period for a Tax Consultant is one year after 3 years of engagement with IIFCL.
- Non submission of signed Integrity pact along with the technical proposal.
- Any other conditions specified in this document.
- Financials are submitted along with the technical proposal.

ANNEXURE I(A)- TECHNICAL BID: Declaration by Firm

BID FORM

(To be submitted on firm's letter head and signed by an authorized partner)

To,
The General Manager- Accounts,
India Infrastructure Finance Company Limited,
5th Floor, NBCC Centre, East Kidwai Nagar,
New Delhi, 110023

Subject: Declaration by Firm

Sir,

Having examined the bidding documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to render the services as consultants on retainership basis for Direct Taxes and Indirect Taxes at India Infrastructure Finance Company Limited, as per the scope of work mentioned in the tender and in conformity with the bidding documents.

We undertake, if our bid is accepted, to render the services in accordance with the terms and conditions of the tender specified in the bidding document.

We agree to abide by this bid for a period of ninety days, unless an extension of the bid is required by IIFCL for a specified period of time, after the date fixed for opening and it shall remain binding upon us and may be accepted at any time before the expiration of that period. I/We undertake that on completion of the validity period, unless I/We withdraw my/our bid in writing by giving a notice of seven working days, it will be deemed to be valid until such time that I/we formally withdraw my/our bid.

1. We declare that:
 - a. that we have a team of qualified chartered accountants as specified in the bidding document and have infrastructure facilities including manpower that are specialized in the area of direct taxes and indirect taxes.
 - b. that our firm has relevant experience and expertise in direct taxes and indirect taxes specified in the bidding document.
2. We hereby offer to render the services as tax consultant for direct taxes at the prices and fee mentioned in the Financial Bid.
3. We enclose herewith the complete Technical Bid as required by you and as specified in Bid document.
4. It is hereby certified that the firm applying for the aforesaid tender is a partnership firm/LLP, and the person signing the bid document is a partner of the firm and he has

authority to refer to arbitration disputes concerning the business of the partnership by virtue of the partnership agreement/by virtue of general power of attorney.

5. We do hereby undertake, that, until a formal appointment letter is prepared and executed, this bid, together with your written acceptance thereof and placement of letter of intent awarding the tax consultancy work, shall constitute a binding contract between us.

Date
Place

Signature of the bidder along with
designation, full address and stamp of firm

ANNEXURE I(B)- TECHNICAL BID: Details of Bidder

ON THE LETTER HEAD OF THE FIRM

Sl. No.	Description	Details (to be filled by bidder)
1	Name of Firm	
2	Official address	
3	Phone number	
4	Email Address	
5	Website Address	
6	Authorized representative Name	
7	Authorized representative contact number	
8	Authorized representative email address	
9	Brief description of firm including details of partners, clientele, specialization, accomplishments and other relevant information to the bid.	

Signature of Authorized personnel
(with Firm stamp)

Note: Details filled in this form must be accompanied with sufficient documentary evidence in order to verify the authenticity and correctness of the information.

ANNEXURE I(C)- TECHNICAL BID: Eligibility Criteria

ON THE LETTER HEAD OF THE FIRM

Sl. No.	Eligibility criteria	Eligible (Y/N)	In case more than eligibility criteria, mention actuals	Documentar y evidence attached (Y/N)	Documentary evidence attachment Number
1	Bidder should be a reputed Chartered Accountancy firm registered with ICAI with a minimum experience of 10 years and having corporate office and/or atleast one branch office in Delhi NCR. For MSME Bidders, the minimum experience should be 8 years with all other criteria unchanged. Minimum marks for 10 years' experience will be 5. For each additional full year of experience, 1 additional mark will be awarded subject to maximum of 10 marks.				
2	Minimum 4 partners having at least 5 years' experience in corporate taxation (Direct & Indirect). Minimum marks for the criteria will be 7. For each additional Partner with the experience of at least 5 years beyond 4, 1 additional mark will be awarded subject to maximum of 15 marks.				

3	Minimum 4 chartered accountants (other than partners) or advocates with at least 3 years' experience in Corporate Taxation. Minimum marks for the criteria will be 7. For each additional paid qualified chartered accountant/ advocate beyond 4 , 1 additional mark will be awarded subject to maximum of 15 marks.				
4	Existing partners/ Paid professionals having experience of handling at least 5 decided cases of ITAT/ AAR/CIT(Appeals)/ CESTAT and above in last four years. Minimum marks for this criteria is 7 and for each additional case handled In last four years, 1 additional marks will be awarded subject to maximum of 15 marks.				

5	The Bidder should have undertaken similar assignments of at least two Maharatna / Navratna / Miniratna PSU/ Scheduled				
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	Commercial Bank/listed FI/NBFC/Public Limited Company having annual revenue of more than ₹1000 crore, for a continuous period of at least one year in the last 4 years on retainership basis. Minimum marks for the criteria will be 5. For each additional similar assignment handled for a continuous period of at least 1 year during last 4 years, additional 1 mark will be awarded subject to maximum of 10 marks. <i>*Corporate Taxation(Direct & Indirect Taxation) assignments at NBFC-IFCs and Public Financial Institutions will be given additional weightage.</i>				
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6	The bidder should have an average annual gross receipts / turnover of fifty lacs during last 4 (four) completed financial years. For MSME Bidders, an average annual gross receipts/ turnover should be of rupees forty lacs during last 4 complete financial years. Minimum marks for the criteria will be 5. For each additional full fifty lac turnover, additional 1 mark will be awarded subject to maximum of 10 marks.				
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7	The bidder should have experience in SAP and its related modules in at least one company. Minimum marks would be 6. For each additional experience one mark would be awarded subject to a maximum of 10 marks..				
8	A dedicated team each for Direct and Indirect Taxation comprising of a Partner, a Chartered Accountant and two Articled Assistant, meeting the relevant experience mentioned in this document should be provided to IIFCL. IIFCL would assign appropriate marks based on evaluation of their resume.				

Signature of Authorized personnel
(with Firm stamp)

Notes:

- i) Details filled in this form must be accompanied with sufficient documentary evidence in order to verify the authenticity and correctness of the information.
- ii) IIFCL reserves the right to verify/confirm all original documentary evidence submitted by bidder in support of above mentioned clauses of eligibility criteria

ANNEXURE I(D)- TECHNICAL BID: Undertaking on Compliance with the scope of work and terms and conditions of Bidding document

ON THE LETTER HEAD OF THE FIRM

I/We hereby undertake that I/we have examined/ perused, studied and understood the tender number_____dated ____and any corrigendum/ addendum/ clarification etc. completely and have submitted my/our bid in pursuance and without any material and/or other deviations to the said documents.

I/We hereby undertake that I/We understand that the Scope of Work and Requirement of this Bid is indicative only and not exhaustive in any manner and that the final scope of work and specification will be decided by the IIFCL at their discretion.

I/We hereby undertake that we shall comply with the Scope of work and requirements and tender terms and conditions completely and there are no deviations and/or submissions and/or clarifications of any manner and/or sort and/or kind in this regard from my/our side.

I/We hereby undertake to provide the required services as and when required and/or asked by IIFCL.

I/We hereby undertake that I/We understand that the IIFCL reserves the right to float a separate tender for the scope of work and requirements as mentioned in this bid document irrespective of the outcome of this bid. I/We understand that in such a case I/We shall bid separately for that tender and in no case our bid to this tender shall be deemed as a bid for the said tender.

I/We hereby undertake that I/We do understand that my/our bid should be as per the tender document and should be accordingly submitted to the IIFCL. In case of a failure to comply and/or a variation, IIFCL has got sole discretion to consider or disqualify my/our bid for the aforementioned tender and I/We shall be not having any claim of any sort/kind/form on the same.

I/We agree to bind by this bid for a period of 180 days after the date fixed for opening and it shall remain binding upon us and may be accepted at any time before the expiration of that period, provided, in exceptional circumstances IIFCL reserves the right to extend the validity period for a specified period of time and till the time I/We after the expiry of the validity period of 180 days formally withdraw my/our response in writing by giving a notice of seven working days and associated terms and conditions and as specified in the tender document and in all such cases my/our bid shall be deemed to be valid.

I/We hereby attach the duly signed and stamped bid document as an acceptance of TENDER specifications and terms & conditions with the technical response without any deviations and/or submissions and/or clarifications of any manner and/or sort and/or kind in this regard from my/our side.

I/We hereby undertake that printed terms and conditions and/or submissions and/or clarifications as submitted by me/us in my/our bid shall not be considered as forming part of

my/ our Bid and shall not be binding on IIFCL in case of acceptance of my/ our bid and/or award of contract by IIFCL to me/us.

I/We hereby declare that our firm has not been black listed, debarred, banned or disqualified by any Government or any Government agencies including PSUs.

I/We hereby affirm that our bid is valid for the period including the deemed period as specified in the tender document.

Signature of Authorized Signatory:
Name of the Signatory:
Date:
Place:
Firm's Name & Seal

ANNEXURE II- FINANCIAL BID

On Letterhead of the Firm

FINANCIAL BID FOR APPOINTMENT AS CONSULTANT FOR DIRECT AND INDIRECT TAXATION

Description	Payment terms	Amount (₹) in figures (p.a)	Amount (₹) in words
Lump sum fee for rendering Tax advisory services as per the scope of work defined in tender document	On quarterly basis after successful rendering of services for each quarter.		

Note:

- i. The above quoted fee is inclusive of GST, all out of pocket expenses, incidental expenses, duties etc.*
- ii. Including financials in the technical bid documents will result in disqualification*
- iii. To be uploaded on GeM Portal.*

Signature of Authorized Signatory:

Name of the Signatory:

Date:

Place:

Firm's Name & Seal

ANNEXURE III-UNDERTAKING ON EXPERIENCE IN SAP

UNDERTAKING ON EXPERIENCE IN SAP

To,
The General Manager- Accounts,
India Infrastructure Finance Company Limited,
5th Floor, NBCC Centre, East Kidwai Nagar,
New Delhi, 110023

Subject: Undertaking on experience in SAP

I/we hereby declare that my/our firm has consistent and detailed experience in SAP in Companies. I/we undertake that if I/we are the successful bidder for the appointment of tax Consultant, I/We will ensure that the team provided for the conduct of any assignment will have working knowledge of SAP. If the information is found to be false, i.e. the team/firm is found inexperienced in SAP, IIFCL will be liable to take any adverse action including but not limited to termination of contract prematurely.

Date

Signature of the bidder along with designation, full address and stamp of firm

Place

Annexure IV-INTEGRITY PACT

Between

India Infrastructure Finance Company Limited, a company within the meaning of the Companies Act, 2013, with corporate identification number U67190DL2006GOI144520, and having its Registered Office at 5th Floor, Office Block – 2, Plate A & B, NBCC Tower, East Kidwai Nagar, New Delhi - 110023 (hereinafter referred to as “IIFCL” or “ The Principal”, which expression shall, unless it be repugnant to the context or meaning thereof, be deemed to include its successors, transferees, assigns and novatees);

And

..... hereinafter referred to as “**The Bidder/Contractor/Consultant**”

Preamble

The Principal intends to award, under laid down organizational procedures, contract/s for “ENGAGEMENT OF PROFESSIONALS FOR PROVISION OF CONSULTING SERVICES IN DIRECT TAXATION AND INDIRECT TAXATION” . The Principal values full compliance with all relevant laws of the land, rules, regulations, economic use of resources and of fairness/ transparency in its relations with its Bidder(s) and / or Contractor(s)/ Consultant(s). In order to achieve these goals, the Principal will appoint an Independent External Monitors, (“Monitor”) (“IEMs”) who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

Section 1 - Commitments of the Principal

1. The Principal commits itself to take all measures necessary to prevent corruption and to observe the following principles :-
 - a) No employee of the Principal, personally or through family members, will in connection with the tender for , or the execution of a contract, demand , take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.
 - b) The Principal will, during the tender process treat all Bidder(s) with equity and reason. The Principal will in particular, before and during the tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential/additional information through which the Bidder(s) could obtain an advantage in relation to the tender process or the contract execution.
 - c) The Principal will exclude from the process all known prejudiced persons.
2. If the Principal obtains information on the conduct of any of its employees which is a criminal offence under the IPC/PC Act, or if there be a substantive suspicion in this regard, the Principal will inform the Chief Vigilance Officer and in addition can initiate disciplinary actions.

Section 2 - Commitments of the Bidder(s)/ Contractor(s)/ Consultant(s)

The Bidder(s)/ Contractor(s)/ Consultant(s) commit himself to take all measures necessary to prevent corruption. The Bidder(s)/ Contractor(s)/ Consultant(s) commits himself to observe the following principles during his participation in the tender process and during the contract execution.

- a) The Bidder(s)/ Contractor(s)/ Consultant(s) will not, directly or through any other person or firm, offer, promise or give to any of the Principal's employees involved in the tender process or the execution of the contract or to any third person any material or other benefit which he/ she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.
- b) The Bidder(s)/ Contractor(s)/ Consultant(s) will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.
- c) The Bidder(s)/ Contractor(s)/ Consultant(s) will not commit any offence under the relevant IPC/PC Act; further the Bidder(s)/ Contractor(s) will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the Principal as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.
- d) The Bidder(s)/ Contractor(s)/ Consultant(s) of foreign origin shall disclose the name and address of the Agents/representatives in India, if any, similarly the Bidder(s)/Contractors(s) of Indian Nationality shall furnish the name and address of the foreign principals, if any. Further details as desired by Principal shall be disclosed by the Bidder(s)/ Contractor(s)/ Consultant(s). Further, all the payments made to the Indian agent/representative have to be in Indian Rupees only.
- e) The Bidder(s)/ Contractor(s)/ Consultant(s) will, when presenting their bid, disclose any and all payments made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.
- f) The Bidder(s)/ Contractor(s)/ Consultant(s) who have signed the Integrity Pact shall not approach the Courts while representing the matter to IEMs and shall wait for their decision in the matter.
- g) The Bidder(s)/ Contractor(s)/ Consultant(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.

Section 3 - Disqualification from tender process and exclusion from future contracts

If the Bidder(s)/ Contractor(s)/ Consultant(s), before award or during execution has committed a transgression through a violation of Section 2, above or in any other form such as to put their reliability or credibility in question, the Principal is entitled to disqualify the Bidder(s)/ Contractor(s)/ Consultant(s) from the tender process.

Any violation of integrity pact would entail disqualification of the bidders and exclusion from future business dealings, as per the existing provisions of GFR, PC Act, 1988 and other financial rules/guidelines etc. as may be applicable.

Section 4- Compensation for Damages

1. If the Principal has disqualified the Bidder(s)/Contractor(s)/Consultant(s) from the tender process prior to the awarding of the Project according to Section 3, the Earnest Money Deposit (EMD) / Bid Security furnished, if any, along with the offer, as per terms of the Invitation of Tender, shall also be forfeited. The Bidder(s)/Contract(s)/Consultant(s) understands and agrees that this will be in addition to the disqualification and exclusion of the Contractor(s)/Consultant(s)/Bidder(s) as may be imposed by the Principal, in terms of Section 3 above.
2. If, at any time after the awarding of the Project, the Principal has terminated the contract according to Section 3, or if the Principal is entitled to terminate the contract according to Section 3, the Security Deposit/ Performance Bank Guarantee furnished by the Consultant, if any, as per the terms of the NIT/Contract shall be forfeited without prejudice to any other legal rights and remedies available to the Principal under the relevant clauses of General / Special Conditions of Contract.

Section 5 - Previous transgression

1. The Bidder declares that no previous transgressions occurred in the last three years with any other Company in any country conforming to the anti-corruption approach or with any Public Sector Enterprise in India that could justify his exclusion from the tender process.
2. If the Bidder makes incorrect statement on this subject, he can be disqualified from the tender process.

Section 6 - Equal treatment of all Bidders/ Contractors/ Subcontractors

1. The Principal will enter into agreements with identical conditions as this one with all Bidders and Contractors.
2. The Principal will disqualify from the tender process all bidders who do not sign this Pact or violate its provisions.

Section 7 - Criminal charges against violating Bidder(s)/ Contractor(s)/ Subcontractor(s)/ Consultant(s)

If the Principal obtains knowledge of conduct of a Bidder, Contractor or Subcontractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor which constitutes corruption, or if the Principal has substantive suspicion in this regard, the Principal will inform the same to the Chief Vigilance Officer.

Section 8 - Pact Duration

This pact begins when both parties have legally signed it. It expires for the Contractor in 24 months after the last payment under the contract.

If any claim is made / lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged / determined by Managing Director of IIFCL.

Section 9 - Independent External Monitor

1. The Principal appoints competent and credible Monitor for this Pact after approval by Central Vigilance Commission (CVC). The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.
2. The Monitor is not subject to instructions by the representatives of the parties and performs his/her functions neutrally and independently. The Monitor would have access to all Contract documents, whenever required. It will be obligatory for him /her to treat the information and documents of the Bidders/Contractors as confidential. He/she reports to the MD/DMD, IIFCL.
3. The Bidder(s)/Contractor(s)/ Consultant(s) accepts that the Monitor has the right to access without restriction to all Project/assignment documentation of the Principal including that provided by the Bidder(s)/Contractor(s)/ Consultant(s). The Bidder(s)/Contractor(s)/ Consultant(s) will also grant the Monitor, upon his/her request and demonstration of a valid interest, unrestricted and unconditional access to their project/assignment documentation.
4. The Monitor is under contractual obligation to treat the information and documents of the Bidder(s)/Contractor(s)/ Consultant(s) with confidentiality. The Monitor has also signed declarations on 'Non-Disclosure of Confidential Information ' and of 'Absence of Conflict of Interest'. In case of any conflict of interest arising at a later date, the Monitor shall inform MD/DMD, IIFCL and recuse himself / herself from that case.
5. The Principal will provide to the Monitor sufficient information about all meetings among the parties related to the Project/assignment provided such meetings could have an impact on the contractual relations between the Principal and the Bidder/Contractor. The parties offer to the Monitor the option to participate in such meetings.

6. As soon as the Monitor notices, or believes to notice, a violation of this agreement, he/she will so inform the MD/DMD of the Principal and request the MD/DMD to discontinue or take corrective action, or to take other relevant action. The monitor can in this regard submit non-binding recommendations.
7. The Monitor will submit a written report to the MD/DMD, IIFCL within 30 days from the date of reference or intimation to him by the Principal and, should the occasion arise, submit proposals for correcting problematic situations.
8. For ensuring the desired transparency and objectivity in dealing with the complaints arising out of any tendering process or during execution of contract, the matter should be examined by full panel of IEMs jointly, who would look into the records, conduct an investigation, and submit their joint recommendations to the MD/DMD IIFCL.
9. If the Monitor has reported to the MD/DMD IIFCL, a substantiated suspicion of an offence under relevant IPC/ PC Act, and the MD/DMD IIFCL has not, within the reasonable time taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.
10. The word '**Monitor**' would include both singular and plural.
11. Issues like warranty/guarantee etc. should be outside the purview of duties of IEMs.
12. In case of any misconduct by an IEM, the MD/DMD should bring it to the notice of the Central Vigilance Commission detailing the specific misconduct for appropriate action at the commission's end.
13. IEMs may suggest systemic improvements to the management of the organization concerned, if considered necessary, to bring about transparency, equity and fairness in the system of procurement.
14. The role of CVO of the organization shall remain unaffected by the presence of IEMs. A matter being examined by the IEMs can be separately be investigated by the CVO in terms of the provisions of the CVC Act or vigilance manual, if a complaint is received by him/her or directed to him/her by the commission.

Section 10- Other provisions

1. This agreement is subject to Indian Law. Place of performance and jurisdiction is the Registered Office of the Principal, i.e. New Delhi.
2. Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.
3. If the Bidder(s)/ Contractor(s)/ Consultant(s) is a partnership, a joint venture or a consortium, this agreement must be signed by all partners or consortium members.

4. Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.

For adoption and implementation of Integrity Pact at IIFCL Central Vigilance Commission has appointed Independent External Monitors (IEMs) as details are given in Annexure A.

(For & On behalf of the Principal
(Office Seal)

(For & On behalf of Bidder/Contractor)
(Office Seal)

Place -----

Date -----

Witness 1:

(Name & Address)

Witness 2:

(Name & Address)

Annexure A

Central Vigilance Commission has appointed following Independent External Monitors (IEMs) for adoption and implementation of Integrity Pact at IIFCL and will have access to all contract documents:

Ms. Gauri Kumar, IAS (Retd.)
Contact : gkck1955@yahoo.co.in

Lt. Gen Raman Dhawan, AVSM, VSM** ADC (Retd.)
romidhawan4@yahoo.com

Annexure V - CODE OF INTEGRITY FOR PUBLIC PROCUREMENT (CIPP)

The bidder is to sign this declaration about abiding by a Code of Integrity for Public Procurement and submit it along with bid documents.

Code of Integrity for Public Procurement: Bidder (Entity) should observe the highest standard of ethics and shall not indulge in the following prohibited practices, either directly or indirectly, at any stage during the procurement process or during execution of resultant contracts:

- i) **“Corrupt practice”:** Making offers, solicitation or acceptance of bribe, rewards or gifts or any material benefit, in exchange for an unfair advantage in the procurement process or to otherwise influence the procurement process or contract execution;
- ii) **“Fraudulent practice”:** Any omission or misrepresentation that may mislead or attempt to mislead so that financial or other benefits may be obtained or an obligation avoided. This includes making false declaration or providing false information for participation in a tender process or to secure a contract or in execution of the contract;
- iii) **“Anti-competitive practice”:** Any collusion, bid rigging or anti-competitive arrangement, or any other practice coming under the purview of The Competition Act, 2002, between two or more bidders, with or without the knowledge of the procuring entity, that may impair the transparency, fairness and the progress of the procurement process or to establish bid prices at artificial, non-competitive levels;
- iv) **“Coercive practice”:** Harming or threatening to harm, persons or their property to influence their participation in the procurement process or affect the execution of a contract;
- v) **“Conflict of interest”:** Participation by a bidding firm or any of its affiliates that are either involved in the consultancy contract to which this procurement is linked; or if they are part of more than one bid in the procurement; or if the bidding firm or their personnel have relationships or financial or business transactions with any official of procuring entity who are directly or indirectly related to tender or execution process of contract; or improper use of information obtained by the (prospective) bidder from the procuring entity with an intent to gain unfair advantage in the procurement process or for personal gain;
- vi) **“Obstructive practice”:** Materially impede the procuring entity’s investigation into allegations of one or more of the above mentioned prohibited practices either by deliberately destroying, falsifying, altering; or by concealing of evidence material to the investigation; or by making false statements to investigators and/or by threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation; or by impeding the procuring entity’s rights of audit or access to information.

I hereby undertake that in the event of any transgression of this Code, the entity shall not only be liable to have its name removed from the list of registered entities, but shall also be liable for such other punitive actions as may be applicable, including cancellation of contracts, banning, blacklisting, and/or action before the Competition Commission of India, as well as any other consequential action deemed appropriate.

Yours faithfully
(Signature of the Authorized Signatory of Bidder with Official Seal)

Annexure VI – Confidentiality-CUM- Non-Disclosure agreement

CONFIDENTIALITY - CUM – NON-DISCLOSURE AGREEMENT

This Confidentiality cum – Non-Disclosure Agreement is entered into a New Delhi on dated_____, between **INDIA INFRASTRUCTURE FINANCE COMPANY LIMITED**, having its Registered Office at (Hereinafter called the “Employer”) and (Bidder) having its Registered Office at (.....) (Hereinafter called the “Bidder”). The employer is a Company registered under Companies Act, 1956. The bidder inter-alia, engaged in the business of and whereas the Employer has selected the bidder through the bidding process for The bidder and the Employer would be having discussions and meetings during execution of the assignment of dated_____, 2026 (hereinafter referred to as ‘Contract’). In the course of such discussions and execution of the said assignment, it is anticipated that either party may disclose or deliver to the other party certain of its trade secrets or confidential or proprietary information for the purpose of enabling the other party to evaluate the feasibility of such a business relationship. The parties have entered into this Agreement, in order to assure the confidentiality of such trade secrets and confidential and proprietary information in accordance with the terms of this Agreement. As used in this Agreement, the party disclosing Proprietary Information (as defined below) is referred to as the ‘Disclosing Party’ and will include its affiliates and subsidiaries, the party receiving such Proprietary Information is referred to as the, ‘Recipient’, and will include its affiliates and subsidiaries. Now this Agreement witnessed: -

1. Proprietary Information:

As used in this Agreement, the term ‘Proprietary Information’ shall mean all trade secrets or confidential or Proprietary Information designated as such in writing by the Disclosing Party, whether by letter or by the use of an appropriate prominently placed Proprietary stamp or legend, prior to or at the time such trade secret or confidential or Proprietary Information is disclosed by the Disclosing Party to the Recipient. Notwithstanding the foregoing, information which is orally or visually disclosed to the recipient by the Disclosing Party or is disclosed in writing unaccompanied by a covering letter, proprietary stamp or legend, shall constitute proprietary information if the disclosing party, within 10 (ten) days after such disclosure, delivers to the Recipient a written document or documents describing such Proprietary Information and referencing the place and date of such oral, visual or written disclosure and the names of the employees or officers of the Recipient to whom such disclosure was made.

2. Confidentiality:

a) Each party shall keep secret and treat in strictest confidence all confidential information it has received about the other party or its customers and will not use the confidential information otherwise than for the purpose of performing its obligations under this Agreement in accordance with its terms and so far as may be required for the proper exercise of the Parties’ respective rights under this Agreement.

b) The term ‘confidential information’ shall include all written or oral’ information (including

information received from third parties that the 'Disclosing Party' is obligated to treat as confidential) that is (i) clearly identified in writing at the time of disclosure as confidential and in case of oral or visual disclosure, or (ii) that a reasonable person at the time of disclosure reasonably would assume, under the circumstances, to be confidential. Confidential information shall also include, without limitation, software programs, technical data, methodologies, know-how, processes, designs, new products, developmental work, marketing requirements, marketing plans, customer names, prospective customer names, customer information and business information of the 'Disclosing Party'.

3. Non-Disclosure of Proprietary Information:

For the period during the Agreement or its renewal, the Recipient will:

- (a) Use such Proprietary Information only for the purpose for which it was disclosed and without prior written authorization of the Disclosing Party shall not use or exploit such Proprietary Information for its own benefit or the benefit of others.
- (b) Protect the Proprietary Information against disclosure to third parties in the same manner and with the reasonable degree of care, with which it protects its confidential information of similar importance: and
- (c) Limit disclosure of Proprietary Information received under this agreement to persons within its organization and to those 3rd party contractors performing tasks that would otherwise customarily or routinely be performed by its employees, who have a need to owe such Proprietary Information in the course of performance of their duties and who are bound to protect the confidentiality of such Proprietary Information.

4. Limit on Obligations:

The obligations of the Recipient specified in clause 3 above shall not apply and the Recipient shall have no further obligations, with respect to any Proprietary Information to the extent that such Proprietary Information:

- a) is generally known to the public at the time of disclosure or becomes generally known without any wrongful act on the part of the Recipient,
- b) is in the Recipient's possession at the time of disclosure otherwise than as a result of the Recipient's breach of a legal obligation.
- c) becomes known to the Recipient through disclosure by any other source, other than the Disclosing Party, having the legal right to disclose such Proprietary Information is independently developed by the Recipient without reference to or reliance upon the Proprietary Information; or
- d) Is required to be disclosed by the Recipient to comply with applicable laws or governmental regulation, provided that the recipient provides prior written notice of such disclosure to the Disclosing Party and, takes reasonable and lawful actions to avoid and/or minimize the extent of such disclosure.

5. Return of Documents:

The Recipient shall, upon the request of the Disclosing Party, in writing, return to the Disclosing

Party all drawings, documents and other tangible manifestations of Proprietary Information received by the Recipient pursuant to this Agreement (and all copies and reproductions thereof) within a reasonable period. Each party agrees that in the event it is not inclined to proceed further with the engagement, business discussions and negotiations, or in the event of termination of this Agreement, the Recipient party will promptly return to the other party or with the consent of the other party, destroy the Proprietary Information of the other party.

6. Communications:

Written communications requesting or transferring Proprietary Information under this Agreement shall be addressed only to the respective designees as follows (or to such designees as the parties hereto may from time to time designate in writing)

7. Term:

The obligation pursuant to Clause 2 and 3 (Confidentiality and Non-Disclosure of Proprietary Information) shall be in effect from the date of Signing of the Contract and shall remain in force till specific written confirmation from IIFCL. Nothing herein contained shall be construed as a grant by implication, estoppel, or otherwise or a license by either party to the other to make, have made, use, or sell any product using Proprietary Information or as a license under any patent, patent application, utility model, copyright or any other industrial or intellectual property right covering same.

8. Damages:

The provisions of this Agreement are necessary for the protection of the business goodwill of the parties and are considered by the parties to be reasonable for such purposes. Both the parties agree that any breach of this Agreement will cause substantial and irreparable damages to the other party and, therefore, in the event of such breach, in addition to other remedies, which may be available, the party violating the terms of Agreement shall be liable for the entire loss and damages on account of such disclosure. Each party agrees to indemnify the other against loss suffered due to breach of contract and undertakes to make good the financial loss caused directly or indirectly by claims brought about by its customers or by third parties.

9. Miscellaneous:

- a) This Agreement may not be modified, changed, or discharged, in whole or in part, except by a further Agreement in writing signed by both the parties.
- b) This Agreement will be binding upon and ensure to the benefit of the parties hereto and it also includes their respective successors and assigns
- c) The Agreement shall be construed and interpreted in accordance with the laws prevailing in India.

IN WITNESS WHEREOF, the Parties hereto have caused this Contract to be signed in their respective names as of the day and year first above written.

For and on behalf of India Infrastructure Finance Company Limited Witness:

Name:

Address:

For and on behalf of bidder Witness:

Name:

Address:

Annexure VII: Format of Agreement

AGREEMENT FOR ENGAGEMENT OF PROFESSIONALS FOR PROVISION OF CONSULTING SERVICES IN DIRECT TAXATION AND INDIRECT TAXATION

Lump-Sum

between

INDIA INFRASTRUCTURE FINANCE COMPANY LIMITED

and

[Name of the bidder]

Dated:

LUMP-SUM

(Text in brackets [] is optional; all notes should be deleted in final text)

This Agreement (hereinafter called the "Contract") is made the [day] day of the month of [month], [year], between, on the one hand, **INDIA INFRASTRUCTURE FINANCE COMPANY LIMITED** (hereinafter called the "Client") and, on the other hand, [name of CIS consultant] (hereinafter called the "bidder") [Address of the bidder].

[Note: If the bidder consists of more than one entity, the above should be partially amended to read as follows: (hereinafter called the "Client") and, on the other hand, a joint venture/consortium/association consisting of the following entities, each of which will be jointly and severally liable to the Client for all the bidder's obligations under this Contract, namely, [name of CIS consultant] and [name of CIS consultant] (hereinafter called the "bidder").

Whereas

- (a) the Client has requested the bidder to provide certain services as defined in this Contract (hereinafter called the "Services").
- (b) the bidder, having represented to the Client that it has the required professional skills, and personnel and technical resources, has agreed to provide the Services on the terms and conditions set forth in this Contract.

Now Therefore, the parties hereto hereby agree as follows:

1. The following documents attached hereto shall be deemed to form an integral part of this Contract:
 - a. Complete RFP document including addendum / corrigendum issued
 - b. Response to RFP Document including all annexures to the same
 - c. Work Order/Purchase Order & its acceptance
 - d. Confidentiality-cum- Non-disclosure agreement
2. The mutual rights and obligations of the Client and the bidder shall be as set forth in the Contract, in particulars:
 - (a) the bidder shall carry out the Services in accordance with the provisions of the Contract; and
 - (b) the Client shall make payments to the bidder in accordance with the provisions of the Contract.

IN Witness Whereof, the Parties hereto have caused this Contract to be signed in their respective names as of the day and year first above written.

For and on behalf of **INDIA INFRASTRUCTURE FINANCE COMPANY LIMITED**

[Authorized Representative]

For and on behalf of *[name of Tax consultant]*

[Authorized Representative]

For and on behalf of each of the Members of the bidder
[name of member]

[Authorized Representative]

[name of member]

[Authorized Representative]

(b) the Client shall make payments to the bidder in accordance with the provisions of the Contract.

IN WITNESS WHEREOF, the Parties hereto have caused this Contract to be signed in their respective names as of the day and year first above written.

For and on behalf of **INDIA INFRASTRUCTURE FINANCE COMPANY LIMITED**

[Authorized Representative]

For and on behalf of *[name of Tax consultant]*

[Authorized Representative]